UPLB GRADUATE SCHOOL
External Review Process for MSc Thesis and PhD Dissertation
Second Semester 2016-2017

SCHEDULE OF ACTIVITIES

April 12, 2017

Deadline for submission of names <5 names> of potential external examiners to the Graduate School (Only names with email addresses will be considered)

Selection of External Examiner from the list

GS Secretary writes to the External Examiner on his/her availability and commitment in reviewing the thesis

April 28, 2017

Deadline for FINAL EXAMINATION
(Exam results should be submitted to the Graduate School three <3> days after the Examination)

May 12, 2017

LAST DAY for submission of the manuscript to be sent to the External Reviewer
(All comments by the Guidance/Advisory Committee must be included)

Send the electronic file (PDF or DOC format) to:
uplbgs.secretary@gmail.com; cc your adviser

Please send as ONE DOC or PDF file. Fragmented files are rejected

May 26, 2017

TARGET DATE for the arrival of external review results/comments

Student and Guidance/Advisory Committee will be informed of the results.

(Creation of the Adjudication Board, if needed)

June 2, 2017

LAST DAY for submission of revised/final copies of manuscript and publishable article to the Graduate School